



The LEADing NEWS

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How are we doing? WE WANT TO KNOW!

Are you receiving exceptional service from the LEADS staff? Were you pleased and satisfied with the outcome of your experience? Whether it's from the administrative staff, auditing and training, LEADS Control, or other areas — LEADS would like to know! The LEADS team encourages agencies to evaluate staff and provide feedback.

A personnel evaluation sheet is located on the CJIS Launchpad (CJIS Documents, LEADS forms) or at www.leads.ohio.gov/forms. The form allows agencies to comment on LEADS personnel in punctuality, appearance, quality of work, cooperation and professionalism. Once completed, fax to ATTN: LEADS Administrator at 614-995-1230 or email to leadsadmin@dps.ohio.gov.

LEADS Fee Structure		
LEADS Access Category	Fees	Comments
Non-terminal LEADS Access The agency has no means to run LEADS directly and gets information by requesting it through a terminal agency.	\$600 per year (\$50 per month)	Typically billed by the fiscal year July 1 to June 30. Agency must sign a <i>LEADS Non-terminal Participation Agreement</i> .
MDT Only Access The agency does not have an office terminal, but utilizes a vendor to provide LEADS service to Mobile Data Terminals (MDT) in patrol cars.	\$1,200 per year (\$100 per month)	Typically billed by the fiscal year July 1 to June 30. Agency must sign a <i>LEADS Terminal Agency Participation Agreement</i> .
LEADS Mobile Service Direct web-based access to LEADS for officers operating Mobile Data Terminals (MDT) in its patrol cars.	\$100 per month plus an additional \$5 per user, per month. Terminal agencies: Terminal fees plus \$5 per user, per month.	Agency must complete a <i>LEADS Terminal Agency Participation Agreement</i> .
LEADS Terminal Access The agency has a terminal or terminals in its office through which it can access LEADS information.	LEADS Circuit based terminal access: \$250 base fee plus circuit cost for telecommunications carrier service, customer premise equipment and annual maintenance. PNT Circuit: \$800 per month/\$550 each additional circuit, same agency. DM-VPN: \$600 per month/\$350 each additional router, same agency. Interface: \$250 per month Internet: \$250 plus \$5 each PC per month and \$5 each user per month.	Agency must sign a <i>LEADS Terminal Agency Participation Agreement</i> .

Please direct all calls regarding the fee structure to (614) 466-8781.

LEADS ACCESS

Do you have an employee with an arrest record?

Did you know agencies are required to submit that person's information to LEADS prior to permitting direct or indirect access to Criminal Justice Information (CJI)?

LEADS Security Policy Section 5.12.1 states:

To verify identification, state of residency and national fingerprint-based record checks shall be conducted prior to granting access to CJI for all personnel who have unescorted access to unencrypted CJI or unescorted access to physically secure locations or controlled areas (during times of CJI processing).

LEADS Security Policy 5.12.1(3) states:

If a record of any kind exists, access to CJI shall not be granted until the CSO or his/her designee reviews the matter to determine if access is appropriate.

The **LEADS Access Review** form must be submitted to LEADS by fax at (614) 995-1230 for any person with an arrest record. The form can be found on the LEADS website at <https://leads.ohio.gov/Forms> or on the CJIS Launch Pad under CJIS Documents, LEADS Forms, Editable LEADS Forms in Word.

Note: A state and national fingerprint-based record check is required only once. A computerized criminal history (CCH) is recommended every five years.

WARRANT ENTRY CHANGE

Senate Bill 288 was signed by Gov. DeWine on 1/3/2023. It became effective April 3, 2023 — 90 days from the date of signing.

Ohio Revised Code (ORC) 2935.10 now reads:

(G)(1) Any warrant issued for a tier one offense shall be entered, by the law enforcement agency requesting the warrant and within forty-eight hours of receipt of the warrant, into the law enforcement automated data system created by section 5503.10 of the Revised Code, and known as LEADS, and the appropriate database of the national crime information center (NCIC) maintained by the federal bureau of investigation.

(2) All warrants issued for tier one offenses shall be entered, by the law enforcement agency that receives the warrant with a nationwide extradition radius, into the law enforcement automated data system created by section 5503.10 of the Revised Code, and known as LEADS.

(3) If a law enforcement agency discovers that a warrant entered pursuant to section (G)(1) of this section into the law enforcement automated data system and the appropriate database of the national crime information center (NCIC) maintained by the federal bureau of investigation was entered in error, the law enforcement agency shall remove the warrant from the law enforcement automated data system and the appropriate database of the national crime information center (NCIC) maintained by the federal bureau of investigation within forty-eight hours following the discovery of the error.

(4) A law enforcement agency shall remove a warrant from the law enforcement automated data system and the national crime information center (NCIC) maintained by the federal bureau of investigation within forty-eight hours of warrant service or dismissal or recall by the issuing court.

The definition of a tier one offense will be added to 2935.01:

(E) "Tier one offense" means a violation of section 2903.01, 2903.02, 2903.03, 2903.04, 2903.06, 2903.11, 2903.12, 2903.21, 2903.211, 2905.01, 2905.02, 2905.32, 2907.02, 2907.03, 2907.04, 2907.05, 2907.321, 2907.322, 2907.323, 2909.02, 2909.03, 2909.24, 2911.01, 2911.02, 2911.11, 2919.25, 2921.34, 2923.161, 2950.04, 2950.041, 2950.05, or 2950.06 of the Revised Code.

Extradition funding to reimburse local law enforcement agencies for the cost of in-state and out-of-state extraditions of dangerous wanted offenders back to Ohio to face criminal charges is now available through the Office of Criminal Justice Services (OCJS): <https://ocjs.ohio.gov/grants-funding-monitoring/grants-news/extradition-transport-reimbursement-funding-request-for-proposals-2022>.

OVI AUTOMATIC LICENSE SUSPENSION (ALS)

Administrative License Suspensions (ALS) may be delayed in certain situations, which result in a delayed update of the BMV driving record. The LEADS **Wanted Person File** can be utilized by law enforcement to identify suspended drivers pending a court appearance.

For law enforcement awareness, a temporary entry may be made in the LEADS **Wanted Person File** under the **Auto Suspension Warrant Class** when an operator license has been suspended for OVI.

The **EW** fields should be completed the same as a warrant with the exception that these fields are to be completed as shown:

PUR:	2
Warrant Class:	AS
Offense Code:	5499OL AUTO SUSPENSION
MIS:	OVI - OL AUTO SUSPENSION (Must be listed first in MIS field)

OVI ALS records are automatically purged 15 days after entry; therefore, do not enter as a supplement to the base record.

An example OVI Automatic License Suspension response:

```
B}**** INSTATE **** INSTATE **** INSTATE ****
MKE/WANTED PERSON - OVI ADMINISTRATIVE OL SUSPENSION
****NOT A BASIS TO STOP, DETAIN OR ARREST****
MISDEMEANOR - LIMITED EXTRADITION SEE MIS FIELD
LID/04650861 IDX/WX04650861
ORI/OHOHP6700 DTE/20080609
NAM/PUBLIC,JANE SEX/F RAC/W
DOB/19870129 SOC/999999999
HGT/500 WGT/098 EYE/BRO HAI/BLN
OLN/XX000000 OLS/OH OLY/2012
OFF/TRAFFIC OFFENSE - OL AUTO SUSPENSION
DOW/20080609 COW/67 PORTAGE
CLA/AS PUR/2
OCA/67-297
MIS/OVI-OL AUTO SUSPENSION
***** IMMED CONFIRM WITH ORI *****
AGENCY: OSHP - RAVENNA, TELEPHONE: 3302971441
```

The third line of the response states:

******NOT A BASIS TO STOP, DETAIN OR ARREST******

This is an informational hit only.

U.S. Department of Justice
Federal Bureau of Investigation
Criminal Justice Information Services (CJIS) Division

UNCLASSIFIED



National Instant Criminal Background Check System (NICS) Section

Expanded Outreach for Potential Firearm Transfers to Individuals Under the Age of Twenty-one



Purpose of Outreach

Due to the passage of the Bipartisan Safer Communities Act of 2022 (hereinafter "Act"), public law 117-159, the NICS Section will conduct additional outreach for NICS background checks initiated at a federal firearms licensee when the potential firearm transferee is under the age of 21. The additional outreach is to determine if the person has juvenile criminal/delinquency information or juvenile mental health adjudications/commitments that may be disqualifying for the receipt or possession of firearms under subsection (d) of Title 18, United States Code, section 922. The Act directs NICS to immediately contact the criminal history repository or juvenile justice information system, as well as the appropriate state custodian of mental health adjudication information in which the person resides. In addition, the legislation requires NICS to contact local law enforcement agencies of the jurisdiction in which the person resides.

Method of Outreach

When a NICS check is initiated for a potential firearm transferee under the age of 21, the NICS Section will send a request (sample provided) to the identified points of contact requesting relevant juvenile information. Outreach to the points of contact identified for the potential juvenile criminal/delinquency information and the juvenile mental health adjudication/commitment information will be conducted through the established method as directed by the individual agency (i.e. e-mail). Outreach to local law enforcement for juvenile information will be made to the appropriate law enforcement agency based on the city, state, county, and zip code combination of the address provided by the individual to the firearms dealer. These requests will be delivered via a National Crime Information Center (NCIC) §.H.U21 unsolicited message.

Your Response is Important

If your agency receives a request for potential juvenile information (sample provided), your timely response indicating potentially prohibiting information exists or may exist could make the difference to the safety of the individual and the safety of your community. If your agency determines prohibiting information is not available, or that your agency is not permitted to share juvenile information for firearm-eligibility determinations, a timely response advising of such is equally important. Agencies are asked to also share information on other potentially applicable federal, state, tribal, or local firearm prohibitions such as information establishing the potential firearm transferee as a current user of controlled substance, or a respondent of an extreme risk protection order, etc. The NICS Section is available at 844-265-6716 or NICS Liaison@fbi.gov to assist agencies with questions regarding firearm prohibitions and/or discuss methods of making information available to NICS.

The sharing of juvenile criminal/delinquency and juvenile mental health adjudication/commitment information to NICS is only used for approved NICS purposes, Please consider any restriction imposed by state or agency laws before providing juvenile information when appropriate.

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Example of Request for Potential Juvenile Information

The following is an example of the request the NICS Section will send to the identified points of contact:

In accordance with the Bipartisan Safer Communities Act, when individuals under 21 years of age seek the transfer of a firearm through a federal firearms licensee, the FBI's National Instant Criminal Background Check System (NICS) Section is required to contact your agency for information. We are primarily reaching out to you seeking relevant *juvenile* information on the subject below. However, if you have knowledge of or possess *any* information that could impact the subject's eligibility to receive a firearm, we request you provide such information as well or make us aware by emailing NICS_U21@fbi.gov.

Please respond to this request within three business days, including the NICS Transaction Number (NTN) listed below. Please indicate whether your agency does/does not possess prohibiting information or whether your agency has knowledge of potentially prohibiting information.

Name Last, First M NTN
Sex
Race
Date of Birth
Place of Birth
Height Weight
Social Security Number
Residence Address:

The types of information you may possess include, but are not limited to, an inference of drug use within the past year, active warrants, active protection orders, pending or convicted criminal cases, or mental health adjudications. If a mental health adjudication is located and cannot be shared directly with the NICS Section, please indicate this in your email response. If you have questions regarding this request, please provide a name and phone number and the NICS Section will contact your agency for further discussion.

Please note (in regards to mental health adjudications): The Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy Rule, Title 45, Code of Federal Regulations, section 164.512(k)(7), was amended in 2016 (81 Federal Register 382-01) to allow covered entities to disclose protected health information to the NICS without requiring the individual's consent, in order to report the identities of individuals who are prohibited from shipping, transporting, possessing, or receiving a firearm based on the federal "mental health prohibitor," Title 18, United States Code, section 922(g)(4).

Questions?

Contact the NICS Business and Liaison Unit at: 844-265-6716 or NICSLiaison@fbi.gov

NICS U21 MESSAGES

We need your help!

NICS is transitioning law enforcement agencies from the \$.HU21 NCIC unsolicited message to the secure link-and-pin connection.

Assist NICS by submitting a group e-mail address to begin receiving NICS U21 requests via the secure link-and-pin connection. Group e-mail address and agency name can be sent to NICSLiaison@fbi.gov.

SECURITY AWARENESS TRAINING

Update

Users are required to complete Security Awareness Training on an annual basis in accordance to the latest CJIS Security Policy revision (12/7/22). As of Feb. 15, 2023, all users that complete Security Awareness Training via CJIS Online will be issued an annual certificate.

Security Awareness Training for LEADS Certified users (*nexTEST*) is in development, and will be updated at a later date. Additional changes to Security Awareness Training are in progress to align with the new Policy requirements.

View the current Security Policy revision at: <https://le.fbi.gov/cjis-division-resources/cjis-security-policy-resource-center>.

LOCATES

The locate restriction due to the potential for an outbreak of COVID-19 inside jails has been lifted. Agencies shall resume placing locates on subjects located within the PUR/Extradition Limitation in accordance with LEADS policy.



REMINDERS



HELP! MY NAME IS OVER 30 CHARACTERS!

For any name over the 30 character limit, enter as much of the lastname,firstname as possible in the **NAM** field. It is recommended that the full name be entered in the **MIS** field.



I CHANGED MY EXL...WHERE DID MY MIS INFO GO?

If an agency changes the **EXL** field, they need to include what they want to carry forward from their old **MIS**.

The **MIS** field on any modify completely overwrites the **MIS** field that was there previously. Just remember, there is a 500-character limit!



I WAS EMAILED AN AUDIT...WHAT IS THIS? IS THIS RIGHT?

Yes! The LEADS Technical Security Staff will email a *Technical Security Audit* instead of conducting an in-person audit under certain circumstances.

Please do not disregard these emails! Contact LEADS Security at LEADSSecurity@dps.ohio.gov with any questions.

The LEADS data auditing team cannot assist with these audits and will refer the agency to the Technical Security Staff for assistance.

WHO DO I CONTACT?

LEADS CONTROL SERVICE DESK:

LEADS ADMINISTRATIVE OFFICE:

Password resets

Access/participation

First time log-ins

Agreements and forms

Account lock-outs

Billing

Connectivity issues

Violations/misuse/arrest

Troubleshooting/reject/error messages

Validations

LEADS AUDITORS:

LEADS TRAINING PROGRAM MANAGER:

Data audit

Training courses

Record entries, completeness and questions

Certification testing

All manuals and LEADS administrative rules

LEADS/specialized classes

Training resource material

LEADS SECURITY:

Security audits

Security forms:

Fingerprints/background checks

- Information Exchange Agreement

Security incidents

- Security Addendum

Security awareness training via CJIS Online

- Management Control Agreement

Security policy

LEADS Mobile





eWarrants

1-833-8WARRANT (1-833-892-7726)
OhioWarrants@dps.ohio.gov
www.ewarrants.ohio.gov

Ohio's centralized, uniform, statewide electronic warrant and protection order system improves the thoroughness, accuracy, and timeliness of submissions to the Law Enforcement Automated Data System (LEADS) and the National Instant Criminal Background Check System (NICS).

ENSURING Public Safety

- eWarrants enhances law enforcement situational awareness.
- eWarrants helps reduce warrant backlog.
- eWarrants facilitates the entry of all warrants and protection orders into the National Crime Information Center via LEADS by automating the process and eliminating duplicate entries.

PROTECTING Victims

- eWarrants allows stakeholders to track open warrants and protection orders.

BENEFITS of eWarrants

- **EASY** – eWarrants is intuitive, responsive, web-based, and mobile-friendly.
- **FREE** – eWarrants is provided at no cost to all 88 Ohio counties, law enforcement, courts, clerks, and victims. It can also decrease costs associated with existing systems and manual processes used to initiate, authorize, enter, audit, and validate warrants and protection orders.
- **REAL-TIME ACCESS** – eWarrants provides the up-to-date status of warrants and protection orders. This can help reduce instances of false arrest due to stale data.

JUDICIAL SPONSORS

Judicial sponsors support the eWarrants workflow by encouraging county and local entities to commit to system migration and implement eWarrants system integration. As a sponsor you would have the opportunity to provide crucial input, final decisions, and workflow follow-up as needed. To become a sponsor, email OhioWarrants@dps.ohio.gov.



Welcome to eWarrants

Adams County

Logan County

Champaign County

Meigs County

Clark County

Stark County

eWarrants Enhancements

LEADS Programming has implemented an enhancement for records entered in the eWarrants system. The enhancement adds a new EWARRANT/YES field to *Wanted Person* and *Protection Order* hit responses for records entered from eWarrants. The new designation is beneficial to agencies that have started receiving *Wanted Person* or *Protection Order* entries from eWarrants.

Examples of a *Protection Order* and a *Wanted Person* hit response from LEADS that indicate a record was entered or uploaded into the eWarrants system:

```
{G}**** INSTATE **** INSTATE **** INSTATE ****
YQ
MKE/PROTECTION ORDER
LID/05374153 NIC/H990007879 IDX/HX05374153
ORI/OH0HP0018 ORN/EWARRANT TEST ENV EWARRANT/YES
DTE/20221011 NAM/TESTER,TESTING T SEX/M RAC/B
ETN/N DOB/19911111
HGT/511 WGT/174 EYE/BRO HAI/BLK
EXP/NONEXP
PCO/05 THE SUBJECT IS RESTRAINED FROM MAKING ANY COMMUNICATION WITH THE
PCO/PROTECTED PERSON INCLUDING BUT NOT LIMITED TO, PERSONAL, WRITTEN, OR
PCO/TELEPHONE CONTACT, OR THEIR EMPLOYERS, EMPLOYEES OR FELLOW WORKERS,
PCO/OR OTHERS WITH WHOM THE COMMUNICATION WOULD LIKELY CAUSE ANNOYANCE OR
PCO/ALARM THE VICTIM.
BRD/Y ISD/20221011 CTI/OH053013J
OCA/HN78EOWE17
MIS/RESPONDENT SHALL IMMEDIATELY VACATE RESIDENCE, NCNDAFND/ SHE HITS HIM
MIS/HARD
PPN/TESTER,TESTIE
PSX/F PPR/W PPB/19910223
```

```
{R}**** INSTATE **** INSTATE **** INSTATE ****
YQ DW
MKE/WANTED PERSON - CAUTION
CMC/25 - ESCAPE RISK
EXL/A - FULL EXTRADITION
MIS/TEST
LID/05238052 NIC/W640011091 IDX/WX05238052
ORI/OH031493Y ORN/REGIONAL CRIME INFORMATION CENTER CINCINNATI EWARRANT/YES
DTE/20201119
NAM/NEWTST,NEWTST SEX/M RAC/W
DOB/19111111
HGT/600 WGT/200 EYE/BLK HAI/XXX
OFF/LARCENY - TEST
DOW/20201111 COW/31 HAMILTON
CLA/MW PUR/1
OCA/DON201119G
ADR/138 E COURT ST CINCINNATI OH ZIP/45251
DATE OF ADR/20201119
***** IMMED CONFIRM WITH ORI *****
AGENCY: REGIONAL CRIME INFORMATION CENTER, TELEPHONE: 5133524774
```

Audit Cycle 15 2022-2025



AUDITOR COUNTY ASSIGNMENTS

- Ian Miller – Blue Counties
- Betsy Hundley – Yellow Counties
- Gabriel Veltheims – Purple Counties
- Brittany West – Red Counties

congratulations

Congratulations to **Gabriel Veltheims** for her promotion to LEADS External Auditor Supervisor. Gabriel joined LEADS in 2012 as an Administrative Professional and was promoted to an External Auditor 2 in 2014.



She started her law enforcement career in 1996 with the Franklin County Sheriff's Office and joined the Patrol in July 2010 as a Dispatcher Supervisor.

Gabriel earned an Associate of Applied Science degree in

Criminal Justice from Columbus State Community College in 2018 and a Certificate of Completion in Homeland Security in 2019. She is currently attending Franklin University pursuing a Bachelor's Degree in Emergency Management/ Homeland Security and Public Safety Administration.



Gabriel resides in Marysville with her two children, Mason and Ryleigh. She also works part-time for the Cleveland Browns on football Sundays. In her spare time, she likes to escape to her dad's cabin in Boone, North Carolina for rest and relaxation.

In Memory of Nina Sakey

It is with deep sadness that we inform you of the passing of Information Technologist Supervisor 1 (ITS1) **Nina Sakey**. Ms. Sakey passed away on March 10th, 2023 at age 65.

Nina began her State of Ohio career with the Department of Public Safety in 1998 and worked her entire career in LEADS Control. She was promoted to ITS1 in June 2022.

Nina was an incredible friend, mentor and colleague and her passing is an incredible loss.



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READ & SIGN

- | | |
|-----------|-----------|
| 1. _____ | 21. _____ |
| 2. _____ | 22. _____ |
| 3. _____ | 23. _____ |
| 4. _____ | 24. _____ |
| 5. _____ | 25. _____ |
| 6. _____ | 26. _____ |
| 7. _____ | 27. _____ |
| 8. _____ | 28. _____ |
| 9. _____ | 29. _____ |
| 10. _____ | 30. _____ |
| 11. _____ | 31. _____ |
| 12. _____ | 32. _____ |
| 13. _____ | 33. _____ |
| 14. _____ | 34. _____ |
| 15. _____ | 35. _____ |
| 16. _____ | 36. _____ |
| 17. _____ | 37. _____ |
| 18. _____ | 38. _____ |
| 19. _____ | 39. _____ |
| 20. _____ | 40. _____ |



TRAINING OPPORTUNITIES

Classes are available for registration online through *nexTEST*. Registration is required to attend. Classes are held virtually via Microsoft Teams or in-person in Columbus, Ohio, and start promptly at 9:00 a.m.

Classes are subject to change. Refer to *nexTEST* Training Registration to confirm location, availability and additional classes. **Please email instructor to receive class material.**

If you register for a class and cannot attend, withdraw in *nexTEST* or contact Training Program Manager Victoria Dowdy at vdowdy@dps.ohio.gov or 614-752-4381.

TAC IN-SERVICE		9AM - NOON
SEPTEMBER 26		OCTOBER 17
SEPTEMBER 27		OCTOBER 19
* SEPTEMBER 29		OCTOBER 20
OCTOBER 3		OCTOBER 24
OCTOBER 5		OCTOBER 26
OCTOBER 12		*OCTOBER 27

* Indicates two in-person sessions (9am-Noon and 1pm-3pm)

NEW TAC (ENTERING AGENCY)		9AM - NOON
MAY 11		SEPTEMBER 7
* JUNE 8		*NOVEMBER 9
JULY 13		DECEMBER 7
*AUGUST 10		

* Indicates in-person session

NEW TAC (NON-ENTERING AGENCY)		9AM - 11:30AM
MAY 25		SEPTEMBER 14
*JUNE 15		*NOVEMBER 16
JULY 20		DECEMBER 21
*AUGUST 17		

* Indicates in-person session

LEADS BASIC OPERATOR

LEADS Basic Operator Training is available at <https://youtu.be/c1Wb5t6DAmY>.

LEADS STEERING COMMITTEE MEMBERS

Major Shawn Davis, Chair Ohio State Highway Patrol	Joe Morbitzer, Superintendent Bureau of Criminal Investigations
Judge Beth W. Cappelli Fairborn Municipal Court	Director Joyce Rupley, NORIS
Sheriff Matthew O. Hafey Pickaway County Sheriff's Office	Chief Brandon Standley Bellefontaine Police Department
Chief Vincent Molnar Avon Lake Police Department	Captain Dennis Swingley, Manager Cincinnati Police Department
Sheriff Randy Thorp Licking County Sheriff's Office	

CONTACT INFORMATION

Stacy Capehart, Administrative Professional 3 (614) 644-6377 SACAPEHART@DPS.OHIO.GOV	Ian Miller, Auditor (614) 752-4379 IMMILLER@DPS.OHIO.GOV
Victoria Dowdy, Acting LEADS Administrator/Training Program Manager (614) 752-4381 VDOWDY@DPS.OHIO.GOV	Tracey Robinson, Accounts Receivable (614) 466-8781 TLROBINSON@DPS.OHIO.GOV
Betsy Hundley, Auditor (614) 752-4380 BJHUNDLEY@DPS.OHIO.GOV	Harry Staples, Control Room Supervisor (614) 995-3842 HSTAPLES@DPS.OHIO.GOV
Kara Joseph, Program Administrator (614) 752-4382 KJOSEPH@DPS.OHIO.GOV	Gabbriel Veltheims, External Auditor Supervisor (614) 752-4373 GMVELTHEIMS@DPS.OHIO.GOV
Kevin Locke, Technical Security (614) 387-6156 KLOCKE@DPS.OHIO.GOV	Brittany West, External Auditor 2 (614) 466-0673 BNWEST@DPS.OHIO.GOV

LEADS CONTROL ROOM: (800) 589-2077

LEADS FAX NUMBERS

LEADS Control Room: (614) 644-2459	Administrative Staff:
• LEADS Operator Update Form (LOU)	(614) 995-1230
• Helpdesk Correspondence	• General Correspondence
Training Manager & Auditors:	• Agreements
(614) 995-0743	• Forms
• Data Audit Correspondence	• Validations
• Training Information	Programmers & Technical Security: (614) 644-0566

MAILING ADDRESS

LEADS
P.O. BOX 182075
COLUMBUS, OH 43218-2075

PUBLIC WEB SITE

WWW.LEADS.OHIO.GOV